



National
Multiple Sclerosis
Society
Ohio Buckeye
Chapter

VOLUNTEER JOB DESCRIPTION

REGISTRATION WEBMASTER

Key Responsibilities:

- ✿ Coach team captains on registration logistics
- ✿ Assist in fundraising
- ✿ Promote virtual events
- ✿ Help event participants set up personal web pages

Impact

- ✿ Assist event participants in Funding the Movement

Sustained Outcome

- ✿ Moving toward a world free of MS

Training

- ✿ 4 hour in-person training

Support

- ✿ Society staff as needed

Commitment

- ✿ 3 months

Qualifications

- ✿ Outgoing personality
- ✿ Ability to maintain confidentiality
- ✿ Ability to perform basic computer functions and navigate the Web
- ✿ Attention to detail